

ALASKA COMMUNITY HEALTH AIDE PROGRAM CERTIFICATION BOARD

Training, Practicum, and Experience Requirements - Behavioral Health Aide I

Applicant Name (First and Last): _____

Notification of Random Audits: Applicants are subject to a random mandatory audit of supporting documentation. If you are selected for an audit, you will be notified in writing and given 30 days to submit documentation supporting the completion of the requirements for this application. Failure to comply with an audit will lead to denial of the application and/or revocation of the CHAPCB certification.

Examples of supporting documentation are: course transcripts, course certificates of completion, log of practicum activities, log of work experience, etc.

It is the applicant's responsibility to maintain their records for the duration of the two-year certification term.

BHA I SPECIALIZED TRAINING PROGRAM

The applicant must successfully complete the specialized BHA I training program which comprises the following Board approved courses, or their equivalent. See S&P B2.20.100(a).

Instructions: For each required course, provide the date of successful completion.

Course Requirements	Minimum Hours Required	Completion Date (MM/DD/YYYY)
General Orientation	28	
Orientation to Behavioral Health Services	8	
Ethics, Consent, Confidentiality, and Privacy	16	
Human Development	8	
Introduction to Behavioral Health Concerns	24	
Introduction to Counseling	12	
Introduction to Documentation	12	
Introduction to Case Management	8	
Working with Diverse Populations	12	
Introduction to Group Counseling	8	
Crisis Intervention	16	
HIV/AIDS and Infectious Diseases	8	
Community Approach to Prevention	8	
Family Systems I	16	
Maintaining Health, Wellness, and Balance	8	

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BHA I PRACTICUM

The applicant must complete a 100 hour clinical practicum under the direct supervision of a licensed behavioral health clinician or behavioral health professional. See S&P B2.20.100(b).

Instructions: For each of the clinical practicum activities, provide the date when the minimum hour requirements were achieved.

Practicum Requirements	Minimum Hours Required	Completion Date (MM/DD/YYYY)
Providing client orientation to services, including screening and initial intake paperwork, with appropriate case documentation. after completion of Introduction to Documentation, Orientation to Behavioral Health Services, and Introduction to Counseling courses.	25	
Providing case management and referral with appropriate case documentation after completion of Introduction to Case Management course.	25	
Providing village-based community education, prevention, and early intervention services with appropriate case documentation. after completion of Community Approach to Prevention and Crisis Intervention courses.	35	
Balance of hours must be related to practicum components listed above.	15	

BHA I WORK EXPERIENCE

The applicant must have provided village-based behavioral health services for no fewer than 1,000 cumulative hours under the direct supervision of a licensed behavioral health clinician or behavioral health professional. See S&P B2.20.100(c).

Instructions: For each of the clinical practicum activities, provide the date when the applicant began providing village-based behavioral health services and the date when the minimum hour requirement was achieved.

If you are seeking an exception or substitution, you must include the Supplemental Work Experience Log.

Work Experience	Date of Hire (MM/YYYY)	Completion Date (MM/DD/YYYY)
1,000 hours providing village-based behavioral health services under the direct supervision of a licensed behavioral health clinician or behavioral health professional.		