



Behavioral Health Aide III Certification Checklist

Training

	Treatment of Co-Occurring Disorders (12 hrs)
	Advanced Behavioral Health Clinical Care (20 hrs)
	Documentation and Quality Assurance (16 hrs)
	Applied Case Studies in Alaska Native Culture Based Issues (8 hrs)
	Behavioral Health Clinical Team Building (12 hrs)
	Introduction to Supervision (16 hrs)
	Child Development (20 hrs)

Work Experience

4,000 hours providing village-based behavioral health services.

Date of Hire: _____

How to calculate: hours/week worked x weeks worked

Example: 40 hours/week x 100 weeks = 4000 hours

Example: 30 hours/week x 134 weeks = 4020 hours

Total Hours Worked: _____

Practicum

45 hours. Providing behavioral health clinical assessment activities, treatment planning, and life skills and resource development for clients with issues related to co-occurring disorders.

20 hours. Providing quality assurance case review with documentation of review activity.

20 hours. Providing clinical team leadership by leading clinical team case reviews.

15 additional hours from any practicum area listed above.

Knowledge and Skills Demonstration

Develop **advanced** skills and proficiency.

- Working with Others
 - ☐ Communicate effectively
 - ☐ Build positive relationships
- Cultural Competency and Individualizing Care
 - ☐ Deliver culturally relevant services
 - ☐ Obtain consultation on cultural issues
- Professional and Ethical Practice
 - ☐ Fulfill responsibilities and commitments
 - ☐ Practice ethically
 - ☐ Obtain client consent
 - ☐ Maintain confidentiality and privacy
 - ☐ Manage stress and maintains personal health
- Documenting
 - ☐ Complete required documentation
 - ☐ Respond to client requests to view records
 - ☐ Follow all documentation requirements and guidelines
- Community Education and Advocacy
 - ☐ Provide education
 - ☐ Participate in prevention activities
 - ☐ Provide advocacy
- Screening and Assessment
 - ☐ Gather information using multiple sources
 - ☐ Use screening and diagnostic tools
 - ☐ Assess and identifies strengths and needs
- Planning Services
 - ☐ Identify recommended goals and services
 - ☐ Support client and/or family member decision-making and developing the plan of care
 - ☐ Assist clients in developing personal plans
- Linking to Community Resources
 - ☐ Identify recommended resources
 - ☐ Support client and family decision-making in selecting resources
 - ☐ Connect individuals and families to community resources
- Providing Services
 - ☐ Coordinate care
 - ☐ Assist with medication management
 - ☐ Provide individual counseling
 - ☐ Manage crises
 - ☐ Provide group counseling
 - ☐ Provide family counseling
- Professional Development
 - ☐ Seek opportunities to improve knowledge, skills, and abilities.
 - ☐ Use supervision effectively