



Behavioral Health Aide II Certification Checklist

Training

	Psychophysiology and Behavioral Health (16 hrs)
	Introduction to Co-Occurring Disorders (8 hrs)
	Tobacco Use and Treatment (8 hrs)
	DSM Practice Application (12 hrs)
	Advance Interviewing Skills (16 hrs)
	ASAM Practice Application (12 hrs)
	Case Studies and Applied Case Management (8 hrs)
	Traditional Health Based Practices (8 hrs)
	Intermediate Therapeutic Group Counseling (16 hrs)
	Applied Crisis Management (8 hrs)
	Community Needs and Action (12 hrs)
	Family Systems II (16 hrs)
	Behavioral Health Documentation (8 hrs)

Work Experience

2,000 hours providing village-based behavioral health services.

Date of Hire: _____

How to calculate: hours/week worked x weeks worked

Example: 40 hours/week x 50 weeks = 2000 hours

Example: 30 hours/week x 67 weeks = 2010 hours

Total Hours Worked: _____

Practicum

35 hours. Providing client substance use assessment and treatment planning using the Diagnostic and Statistical Manual and American Society of Addiction Medicine patient placement criteria with appropriate case documentation.

30 hours. Providing life skills and resource development with appropriate case documentation.

25 hours. Providing community readiness evaluation and prevention plan development with appropriate case documentation.

10 additional hours from any practicum area listed above.

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Knowledge and Skills Demonstration

Develop **intermediate** skills and proficiency.

- Working with Others
 - ☐ Communicate effectively
 - ☐ Build positive relationships
- Cultural Competency and Individualizing Care
 - ☐ Deliver culturally relevant services
 - ☐ Obtain consultation on cultural issues
- Professional and Ethical Practice
 - ☐ Fulfill responsibilities and commitments
 - ☐ Practice ethically
 - ☐ Obtain client consent
 - ☐ Maintain confidentiality and privacy
 - ☐ Manage stress and maintains personal health
- Documenting
 - ☐ Complete required documentation
 - ☐ Respond to client requests to view records
 - ☐ Follow all documentation requirements and guidelines
- Community Education and Advocacy
 - ☐ Provide education
 - ☐ Participate in prevention activities
 - ☐ Provide advocacy
- Screening and Assessment
 - ☐ Gather information using multiple sources
 - ☐ Use screening and diagnostic tools
 - ☐ Assess and identifies strengths and needs
- Planning Services
 - ☐ Identify recommended goals and services
 - ☐ Support client and/or family member decision-making and developing the plan of care
 - ☐ Assist clients in developing personal plans
- Linking to Community Resources
 - ☐ Identify recommended resources
 - ☐ Support client and family decision-making in selecting resources
 - ☐ Connect individuals and families to community resources
- Providing Services
 - ☐ Coordinate care
 - ☐ Assist with medication management
 - ☐ Provide individual counseling
 - ☐ Manage crises
 - ☐ Provide group counseling
 - ☐ Provide family counseling
- Professional Development
 - ☐ Seek opportunities to improve knowledge, skills, and abilities.
 - ☐ Use supervision effectively