

# Association of Community Health Aide Program Directors Meeting Minutes

**Location in-person:** 4000 Ambassador Drive, Conference Room 4

**Teleconference dial-in:** 1-877-446-3914 **Passcode:** 934722#

February 5-7, 2020

Attendance | Recorder: Leah Woolard, ANTHC | "X" means present

Voting Members					
Rebecca Coupchiak, BBAHC, <i>Chair</i>	X	Paula Ciniero, CATG	X	Cassandra Kroto, NVT	
Carolyn Craig, ANTHC, <i>Chair-Elect</i>	X	Joseph McMillan, EAT	T	Janet Mullen, Ninilchik Trad Council	
Carole Knuth, SEARHC, <i>Secretary</i>	X	Alicia Lynn Reft, KTC		Glenn Sheehan, NSB	X
Crystal Stordahl, TCC, <i>Past Chair</i>	X	Vacant, KIC		Carol Charles, NSHC	X
Miranda Petruska, SCF, APIA	X	Siene Allen, KANA	X	Johnathan Lomack, Akiachak Native Community	
Lisa Wade, Chickaloon Village Trad Council		Kathryn Stalker-Kirk, Maniilaq	T	Curtis Sommer, TTC	
Mary for Precious Billium, Chitna Trad Village Council	T	Vacant, Metlakatla		Eva Sensmeier, YTT	
Chris Diaz, Chugachmiut		Jody Hatch, MSTC	X	Asela Calhoun, YKHC	X
Junior Tsinnie, CRNA	X	Grace Friendly, Native Village of Kwinhagak			

Guests		
Victoria Philemonof, Jean Rounds-Riley, James Lesniak, Tasha Hotch, Leah Woolard, ANTHC	Jennifer Harrison, ANTHC Tribal Health Liasion	ARC/RAC members: Dan Thomas, Elsie Dexter, Katherine Evon, Faith Walsh, Shawna Wilson, Henrietta Rivers
Katrina Ahkivgak, Becky, NSB	Kim Andon, CATG	Brian Berube, ANTHC
Dr. Brownson, ANTHC	Dr. Kompkoff, Traumatic Brain Injury Network	Ted Smith & Lexie, ANTHC; Joe McLaughlin & Anna Frick, State Epidemiology (tc)

Wednesday, February 5, 2020

Topic	Discussion	Action/Motion
<b>Call to Order/Review agenda</b>	Rebecca C. called meeting to order. Introductions were made around the table. The group reviewed the agenda.	
<b>Statewide Services Report</b> Carolyn Craig	<ul style="list-style-type: none"> <li>ANTHC Training Center – Victoria Philemonof is the new Assistant Director starting in March 2020. Anne Musser is the new Medical Director starting in April 2020.</li> </ul>	

James Lesniak	<ul style="list-style-type: none"> <li>• Cerner –There is a group of 15 health aides that are doing a pilot. They have been documenting with Dyna doc for a month. Everyone says it has been easier to use. Some issues have come up such as the possibility of doing auto text for exams. James is not sure of IT's position on that. They haven't made decisions on free text or auto text yet. Pilot was supposed to be done by end of February. Everyone would get moved over to Playbooks. Roll out is up to Informatics. He hasn't heard anything yet on training. The feature with ability to take pictures/videos with phone has gone live.</li> </ul>	
Tasha Hotch & Jean Rounds-Riley	<ul style="list-style-type: none"> <li>• eCHAM – Refer to report. They have 3 workgroups – eCHAM Advisory, Clinical Directors, Training Center Medical Directors. Online CHAM training is on February 20. Patient Education - They have a contract with Safemed. There are 20 meds not on there which a pharmacist will review. If you have a med that's not in the CHAM, notify Jean. Jean passed around survey on how you're using patient education. Glucose tolerance tests for prenatal visits, physical restraints, verbal orders and read back are also on her survey. One issue is people with same name – need to use 2 identifiers such as name, date of birth for the patient.</li> <li>• CHAA – Title change survey - We received 70/600 health aides' responses. That is better than we usually get but we would like more responses. Suggestion to send to CHAP Directors at each THO to send it to their CHA/Ps.</li> </ul>	<b>ACTION:</b> ANTHC will send the Title Change survey to CHAP Directors for them to send to their CHA/Ps. <i>Leah sent the survey to CHAP Directors 2/20.</i>
<b>EMS Report</b> Lucy Bragg	<p>No report. Lucy Bragg is attending the EMS meeting in Juneau this week. Below are EMS Training Committee proposed meeting dates and locations:</p> <ul style="list-style-type: none"> <li>• February 3-5, 2020 Juneau</li> <li>• April 14-16, 2020 or May 4-6, 2020 TBD</li> <li>• September 29 – October 1, 2020 Anchorage</li> </ul>	
<b>ARC/RAC Reports</b>	<ul style="list-style-type: none"> <li>• See attached ARC report. ARC items will be discussed tomorrow.</li> <li>• RAC Report: CEs – recommendation across the board that training centers have to go through the same process as everyone else. Tanana Chiefs Conference is up for 5-year site review on July 21-23,</li> </ul>	

	2020 and the team was selected. Every year, training centers do an annual self-evaluation review and complete a packet that is reviewed by a different training center.	
<b>Nationalization</b> Crystal Stordahl	There has been no movement since December at the IHS level. The next meeting is February 20 or 21 <sup>st</sup> . IHS took the 268 comments and applied them or not to the policy. Portland Area asked to be a demonstration project or if Alaska can certify health aides from other states. Portland Area continues to have DHATs trained in Alaska. After the meeting, there will be another Dear Tribal Leader letter. She recommends letting your THO leader and Legal department know that it's coming.	
<b>CHAPCB Report</b>	The next CHAPCB meetings are on February 11-12, 2020 and June 2-3, 2020.	

Thursday, February 6, 2020

Topic	Discussion	Action/Motion
<b>Call to Order/Announcements</b>	Meeting was called to order.	
<b>Review/Approve minutes</b>	The group reviewed the AACHAPD December 4-6, 2019 minutes.	<b>MOTION:</b> CHAP Directors approved the December minutes. Motion was not captured.
<b>Round Robin</b>	<p>Topic:</p> <ul style="list-style-type: none"> <li>What are your program successes? What are some program challenges and how have you overcome or addressed these challenges?</li> </ul> <p>The following organizations participated in the discussion: ANTHC, APIA, BBAHC, CATG, Chitina (tc), Chugachmiut, CRNA, EAT (tc), KANA, Maniilaq (tc), MSTC, NSB, NSHC, SCF, SEARHC, TCC, and YKHC.</p>	
<b>ARC Items</b>	<ul style="list-style-type: none"> <li><b>Issue paper on Approval of CE Topics</b> - In response to a request from CHAPCB, ARC started a list of general categories of unapproved CE with justification. We decided that clarification is needed from authorities higher than ARC on this issue. Please see the attached issue paper and pass our questions on to CHAPCB.</li> </ul>	<p><b>MOTION:</b> Siene A. motioned to recommend a proposal change to Standard 3.10.100. Asela C. 2<sup>nd</sup>. Passed.</p> <p><b>ACTION:</b> This will go to CHAPCB for review.</p>

	<p>CHAP Directors recommended a proposal to change Standard 3.10.100 for CHAPCB: “and/or directly relate to the clinical practice of a community health aide or community health practitioner.”</p> <p>Discussion: Most THOs are doing things outside CHAM/curriculum. Put that clarifying question as a proposed change to the Board. Is the Board going to recognize CE beyond the curriculum/CHAM? CHAP Directors to write a proposed Standards change to give to CHAPCB. Carole K. will write it and have Crystal S. review.</p> <p>Is the purpose of CHAPCB CE to maintain and advance clinical knowledge and skills that will improve the ability of the CHA/P to take care of a patient within their scope of practice as determined by their THO? To recommend approval of CE that goes beyond Basic Training and the CHAM is as follows: If a THO adds additional skills to a Health Aide’s scope of practice (e.g. x-ray tech), does that need to be added to the CHAPCB Standard’s definition of scope of practice or list of competencies (perhaps as a new category of “Advanced Skills” or “Standing Orders”) in order to qualify as a topic for CE?</p> <ul style="list-style-type: none"> <li>• <b>Addition of ECG training to Basic Training</b> - ARC members agreed that most Health Aides have 12 ECG machines available and are doing them and should receive training in that skill as part of Basic Training. This includes the skill of doing an ECG but not interpreting one. We have written and approved a new unit of the Curriculum for that purpose and will add it to Session II and IV. Please pass along our recommendation to CHAPCB to add it to the list of CHA competencies in the Standards (Sec. 2.20.200 for CHA-II).</li> <li>• <b>Revision of Standard 2.50.200</b> - ARC requests that the proposed revision to the renewal/re-entry Standard approved by CHAP Directors in December be passed on to CHAPCB for consideration. Dan sent Becky a draft with 80 hours/20 patients.</li> </ul>	<p><b>MOTION:</b> Asela C. motioned to include verbiage from the issue paper on approval of CE topics in the proposal change. Glenn 2<sup>nd</sup>. Passed.</p> <p><b>MOTION:</b> Asela C. motioned to approve the addition of ECG training to Basic Training. Miranda P. 2<sup>nd</sup>. Passed. <b>ACTION:</b> ANTHC will need to add ECG training to the blue skills checklist. Carole K. will need to contact CHAPCB to add ECG training to the list of CHA competencies in the Standards.</p> <p><b>ACTION:</b> CHAP Directors approved the renewal/re-entry revision in December. Carole K. needs to forward it to CHAPCB.</p>
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<b>Clinical Maintenance Environmental Report</b> Brian Berube	Refer to PPT. Brian also provided handouts on Environmental Health & the CHAP Program and a summary of the Guidelines for Environmental Health Practices at Village Health Clinics.	
<b>Burn ECHO</b> Dr. Brownson	Refer to PPT. <b>Burn / Soft Tissue ECHO 2020 –</b> <ul style="list-style-type: none"> <li>▶ 4 Quarterly Sessions (Feb 26/May 20/Aug 19/Nov 18)</li> <li>▶ 1 hour session (12:00 – 1:00pm)</li> <li>▶ Topics: <ul style="list-style-type: none"> <li>◦ Delayed Burn Care: Austere Environments</li> <li>◦ Pediatric Foot Burns: Firepit Injuries</li> <li>◦ Burn Therapy Basics</li> <li>◦ Inhalation Injury</li> </ul> </li> </ul>	
<b>Workgroups</b>	CHAP Directors broke out into workgroups – Medicated Assisted Therapy (MAT) - Carole K. leader, Jennifer Harrison, Rebecca C., Carolyn C. Crystal S., Becky from NSB Critical Incident Stress Management (CISM) – Miranda P. leader Alignment of Position Titles Across CHAP-Asela C. leader, Carol C., Siene A., Junior T.	

Friday, February 7, 2020

<b>Call to Order/Announcements</b>	Meeting was called to order.	
<b>Workgroup Reports</b> Carole Knuth	<ul style="list-style-type: none"> <li>• MAT- They are moving forward with setting up Medicated Assisted Therapy for Opioid substance abuse. Most common used is Suboxone. MAT is very controlled by the DEA. Setting up VTC, screening the patient, additional steps urine drug screening. They wrote up a modification document and protocol. They will use a test clinic that will be using it before it goes out to everybody. They still have a lot more work to do on this topic.</li> </ul>	
Miranda Petruska	<ul style="list-style-type: none"> <li>• CISM – It is just one layer of many layers of behavioral health related issues in our program. Stress, PTSD, retention, etc. are other examples under this umbrella. And they are only exacerbated by trauma in a village. The answer to this problem will not be easy. We have to look at</li> </ul>	

Asela Calhoun	<p>the program as a whole in order to address this topic. CISM/PTSD cannot be “fixed” or even began to be “fixed” unless we address it cohesively as a Board from the 10,000 foot view. And setting boundaries for CHAPs is one of the ways we might do that. Next step: Miranda will create a presentation for the next meeting. Siene can help her with it.</p> <ul style="list-style-type: none"> <li>Alignment of Position Titles Across CHAP – It’s going to be challenging to do this across organizations. Next step: List the position titles side by side and see what can be standardized.</li> </ul>	
<b>Brain Injury Network</b> Dr. Kompkoff	<p>Traumatic brain injury network – They are trying to create awareness and advocacy for people with brain injury. Dr. Kompkoff does eye care; they have an OT, PT, and nurse practitioners on the team. They do screenings for symptoms that can be related to a brain injury. Patient sometimes don’t know that they have had a brain injury; they think they are going crazy. They hope to partner with CHA/Ps and community members when they go out to the villages. Glenn says if she comes back to Barrow, they can set up VTC with the clinics.</p>	<b>ACTION:</b> Leah will send Dr. Kompkoff’s email address to group as well as the other presenters for today. <i>Leah sent their emails &amp; PPTs 2/20.</i>
<b>Coronavirus</b> Ted Smith & Lexie; Joe McLaughlin & Anna Frick, State Epidemiology (tc)	<p>CHAP Directors were briefed on the new novel coronavirus. Information is rapidly changing. Ted provided handouts on the coronavirus and ANTHC Emergency Preparedness Program.</p>	
<b>Next meeting Agenda Topics</b>	<ul style="list-style-type: none"> <li>Request for presenters: <ul style="list-style-type: none"> <li>Alaska Fire Chaplains</li> </ul> </li> <li>Competency workgroup,</li> <li>Grading</li> <li>Field instructor manual</li> </ul>	
<b>Adjourn</b>		

Attachments:  
eCHAM Report  
ARC Report to AACHAPD (from 2/20 Meeting)



#### CHAM Accounts:

- More than 1,900 unique logins to the production version of the CHAM
- Maniilaq has registered their Radio Traffic Room with CHAM Accounts

#### Last Revision:

- Release was completed on January 26, 2020

#### Revisions Currently in Process:

- Deactivate the Emergency Field Handbook (February 2020)
- Female Reproductive (March 2020)
- Pregnancy & Postpartum (March 2020)
- Emergency (2020)

#### eCHAM Team members:

- Tasha Hotch, Program Manager
- Jean Rounds-Riley, CHAP Instructor
- Kyle Von Bose, Instructional Designer
- Formal Groups that review CHAM revision:
  - Advisory Group (quarterly)
  - Clinical Directors (quarterly)
  - Training Center Medical Directors (monthly)

#### Discussion Items (Attachment Provided):

1. Medicine Patient Education-Not all CHAM Meds Have Safe Med Education
2. New medications for the CHAM
3. Glucose Tolerance Tests
4. Physical Restraints
5. Verbal Orders and Read Back

ARC response to CHAPCB request for a list of non-approved CE topics with justification 2/3/20

The applicable wording the Standard is as follows:

Standard 3.10.100. Approved Continuing Education Programs for CHA/P.

- (a) Competencies. To be approved by the Board, a continuing education program must
  - (1) cover one or more of the course of study subjects or competencies listed in sections 2.20.100 [CHA I training & education requirements] through .510 [CHP competencies], the CHA/P Curriculum, or the CHAM;
  - (2) directly relate to the clinical practice of a community health aide or community health practitioner; and

Non-approved CE topics:

1. **Employer-mandated annual training**, such as POC test competency evaluation, HIPPA, fire safety, material safety/exposure to harmful substances, PPE fitting/TB safety, infection control, ergonomics, incident reporting, disaster plan, etc.  
Justification for non-approval: These are required of all employees and not specific to the Health Aide role.
2. **Training for administrative activities**, such as Medicaid travel and screening for eligibility for social service referrals.  
Justification for non-approval: These do not address clinical knowledge and skills.

More controversial is training above and beyond the skills and level of knowledge taught in Basic Training or included in the CHAM. Examples include advanced pharmacology, orthopedic procedures (joint injections, casting, trigger point injections), forensic sexual assault exams, and x-ray technician.

**What needs to be clarified** is the following: is the purpose of CHAPCB CE to maintain and advance clinical knowledge and skills that will improve the ability of the CHA/P to take care of a patient within their scope of practice as determined by their THO?

The understanding of ARC is that the scope of practice of the CHA/P is determined by the CHAM, the Basic Training Curriculum, and the CHAPCB Standards.

**The question that must be answered** in order for the ARC CE Review Committee (the training center coordinators and CHAPCB training center member) to recommend approval of CE that goes beyond Basic Training and the CHAM is as follows:

If a THO adds additional skills to a Health Aide's scope of practice (e.g. x-ray tech), does that need to be added to the CHAPCB Standard's definition of scope of practice or list of competencies (perhaps as a new category of "Advanced Skills" or "Standing Orders") in order to qualify as a topic for CE?



# Association of Community Health Aide Program Directors Meeting Minutes

**Location:** Zoom

**Teleconference dial-in:** 1-877-446-3914 **Passcode:** 934722#

August 20, 2020, 8:30 am – 12:30 pm

Attendance | Recorder: Leah Woolard, ANTHC | “X” means present

Voting Members					
Rebecca Coupchiak, BBAHC, <i>Chair</i>	X	Paula Ciniero, CATG		Cassandra Kroto, NVT	
Carolyn Craig, ANTHC, <i>Chair-Elect</i>	X	Joseph McMillan, EAT		Janet Mullen, Ninilchik Trad Council	
Carole Knuth, SEARHC, <i>Secretary</i>	X	Alicia Lynn Reft, KTC		Katrina Ahkivgak, NSB	X
Crystal Stordahl, TCC, <i>Past Chair</i>	X	Vacant, KIC		Carol Charles, NSHC	
Miranda Petruska, SCF, APIA	X	Siene Allen, KANA	X	Johnathan Lomack, Akiachak Native Community	
Lisa Wade, Chickaloon Village Trad Council		Andrew Tooyak, Maniilaq	X	Curtis Sommer, TTC	
Precious Billium, Chitna Trad Village Council		Vacant, Metlakatla		Eva Sensmeier, YTT	
Chris Diaz, Chugachmiut	X	Jody Hatch, MSTC	X	Asela Calhoun, YKHC	X
Junior Tsinnie, CRNA		Grace Friendly, Native Village of Kwinhagak			

Guests		
Jean Rounds-Riley, Leah Woolard, ANTHC	ARC/RAC members: Dan Thomas, Teri Douglas, Faith Walsh	

Topic	Discussion	Action/Motion
<b>Call to Order/Review agenda</b>	Rebecca C. called meeting to order. Introductions were made around the table. The group reviewed the agenda.	<b>MOTION:</b> Siene A. motioned to approve the agenda as amended. Asela C. 2 <sup>nd</sup> . Passed.
<b>Statewide Services Report</b> Carolyn Craig	<ul style="list-style-type: none"> <li>ANTHC Training Center – ANTHC offered a Blended Session I training with TCC via zoom. TCC is taking the lead on testing new equipment. Also collaborated with NSHC on Blended Session I training. CHAP has a couple of open positions. They are continuing to work on the CHAM.</li> <li>Cerner –James Lesniak has resigned from CHAP. Going to put someone else in that position. Zack Owen says they are overwhelmed right now. They are still moving everyone towards Dym doc.</li> </ul>	



	<ul style="list-style-type: none"> <li>Distance Delivery on Skills – There was a TCC presentation on skills. Training Center Coordinators will be meeting next week to discuss it. It will require a Standards change.</li> </ul>	
<b>Nationalization</b> Crystal Stordahl	IHS approved the policy around July 4, 2020. THOs in the Lower 48 now have the ability to negotiate with IHS; to put it into their compacts and have it recognized as a service delivery IHS. They can have federal tort coverage. They are working on a national certification board. Alaska has 3 seats; 2 of them are voting. Crystal Stordahl and Valerie Davidson are on the Tribal Advisory Group. Dr. Sarah Softstall-Cone is the new dental representative.	
<b>CHAPCB Report</b>	At the February 12, 2020 meeting, they discussed legal consultation. They wanted a list from CHAPCB on a list for legal consultation. The workgroup for updating Standards for eCHAM hasn't met yet. There was a discussion to create a new IHS circular with a workgroup; the last one was in 1998. They had a meeting in June 2020. They worked on the application review. They discussed continuing ed for DHAT. They had a special meeting for emergency orders. The next CHAPCB meeting is on September 29-30, 2020.	
<b>Review/Approve minutes</b>	The group reviewed the AACHAPD February 5-7, 2020 minutes.	<b>MOTION:</b> Asela C. motioned to approve the minutes. Carole K. 2 <sup>nd</sup> . Passed.
<b>Round Robin</b>	<p>Topic:</p> <ul style="list-style-type: none"> <li>What are your program successes? What are some program challenges and how have you overcome or addressed these challenges?</li> </ul> <p>The following organizations participated in the discussion: ANTHC, APIA, BBAHC, Chugachmiut, KANA, Maniilaq, MSTC, NSB, SCF, SEARHC, TCC, and YKHC.</p>	
<b>Adjourn</b>		<b>MOTION:</b> Siene A. motioned to adjourn. Andrew T. 2 <sup>nd</sup> . Passed.

Attachments:  
eCHAM Report  
EMS Report  
ARC Report to AACHAPD (from 8/20 Meeting)

## 8-2020CHAPDir&ARC eCHAM update (8-17-2020jrr)

- eCHAM revision: process change. See [www.akchap.org](http://www.akchap.org) announcement:
  - ANTHC CHAP is pleased to announce a new formal process for addressing end user comments and suggestions in a timely fashion and completing CHAM content revision. Please click [here](#) to see the flowsheet that outlines the entire process. Please send all communications about CHAM concerns/suggestions/changes through the Contact Us system by highlighting within the eCHAM or by emailing us at [echam@anthc.org](mailto:echam@anthc.org) by using the “Contact” at the upper right corner of the eCHAM screen. Please do not send additional emails or messages to individuals. Thank you, eCHAM Team
- CHAM Team:
  - Have added Shawna Wilson
  - ANTHC CHAP plans to enlist other instructors soon.
  - Also Victoria Philemonof –Asst. Dir. ANTHC CHAP.
- Recent CHAM changes:--See [www.akchap.org](http://www.akchap.org) CHAM Revisions
  - COVID—generally biweekly (sometimes weekly) updates—content by ANTHC docs & Shawna Wilson, Tasha Hotch doing all the entry and actual update logistics
    - Extensive revisions to virtually every part of the CHAM.
    - Evaluation of every pt. encounter, detailed PPE instructions, other warnings, encounters for pts. w/ sx, test results, etc.
  - CISM—had been removed when someone updated the Emergency Response section. Now revised and replaced.
  - Pregnancy & Postpartum—revised/updated
  - Launch Page questions additions (about hospitalizations, surgery, meds, substance use)
  - ECG
  - Significant content removed recently:
    - Self-breast exam
    - HIV test counseling,
    - Checking for spinal fluid in head injuries
    - Use of physical restraints in Mental Health Emergency
    - Sensation testing of sharp/dull (now only testing light touch)
- Content in process or review (hoping to release Sept or Oct)
  - Clinical Breast Exam—removing from CHAM
  - Involuntary Commitment –procedure updated
  - Male Repro—updates, esp. STI (inc. new screening encounter)
  - Female Repro-- updates, all sections (inc. new screening encounter)
  - Urinary—updates (to coordinate with male & female)
  - Swabs—for STI testing
  - Injections—remove Tubex, add prefilled syringes, update some images and instructions for IM

- IV Meds—remove instructions from CHAM
- High Risk Health Conditions—
  - Significant revisions of navigation for DM, CA, Steroids
  - Added list of immune disorders
  - Removed
    - < 2yr ever hospitalized for RSV—added to ALWAYS Report in some plans
    - CPT1A—added check BS statement to appropriate visits
- Content in process but not yet in review:
  - Emergency chapter
  - IV bolus volumes (esp. pedi—working on details of how to measure & administer)
  - Life-Limiting Illness (palliative care), Death & Dying
  - Well Child—updating hx/developmental questions and making more “information gathering” and less open-ended questions
    - Will probably require more reporting—recommending removing Standing Order.
  - Adult Preventive care & health surveillance—updating chart and visit
- Need help from THOs:
  - Pregnancy & Postpartum: help with expanding content on postpartum depression
  - Everyone to look at content changes in QA when Tasha sends out announcements

To: CHAP Directors

From: Lucy Bragg, CHP/CHAP Instructor, (CHAP ACEMS Representative)

Topic: Update on Alaska Council of EMS (ACEMS) Training Committee

Date: 8/19/2020

1. I attended my first quarterly meeting as a new member, CHAP representative, in place of Jean Rounds-Riley, in February, 2020 in Juneau.
  - Subsequent meetings were scheduled in April and September in Anchorage but cancelled due to COVID-19.
  - Last quarterly meeting was via Zoom, April, 2020.
  - Bi-weekly meetings were changed to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month since the Implementation Task Force (ITF) has meetings the 1<sup>st</sup> and 3<sup>rd</sup> week of each month.
2. The State of Alaska EMS is transitioning to national guidelines known as National Continued Competency Program (NCCP).
  - Completed Objectives for EMT-1 Alaska Reciprocity Class.
  - Developed trauma, medical and special populations scenarios for EMT 1, 2, and 3 training and testing.
  - Adding state specific Alaskan objectives to the national NCCP objectives.
3. EMT certifications
  - The state needs more NREMT Coordinators to offer more NREMT testing to AEMTs and paramedics.
  - The State of Alaska opted to utilize the Brady Lab for online classes.
  - New EMTs are receiving provisional certification until they have the opportunity to take the test in person.
  - EMT-1s currently expire at the end of the year, 12/31/20.
  - EMT-2s and 3s have been extended one year from their expiration.
4. EMT training opportunities
  - 45<sup>th</sup> Annual Alaska EMS Symposium is scheduled for October 27-31, 2020 at the Hotel Captain Cook in Anchorage, registration is open.  
(The cooperative effort between SREMSC and Hale Borealis Forum was cancelled due to COVID-19).
  - IREMSC 27th Symposium: March 31th- April 3rd, 2021 in Fairbanks
  - Maniilaq started offering PEARS last November, an outpatient version of PALS, in response to infant codes. They would like to bring the class to the villages and integrate more training with CHA/Ps.

ARC Report to CHAP Directors  
August 18, 2020 meeting  
Prepared by Dan Thomas 8/18/20

Items for which we **request CD action** are:

1. CHAPCB request that ARC finish guidelines for “what a CI/SI is supposed to do” See Jean Rounds-Riley’s 2/28/20 Update to ARC and RAC regarding CHAPCB items addressed at the Feb 2020 CHAPCB meeting. ARC is working on a CHA/P SI/CI Field Instructor Manual, but it does not address SI/CI supervisory and administrative duties. **Please advise ARC on how you want us to respond to this request.**
2. The CHAP Medical Traffic Checklist ARC updated, revised, and approved this old CHAP document (most recent version dated 1993?) that is a part of the Basic Training Field Training Requirements and Preceptorship requirements (see attached old and new versions). **Please review and approve this document.**

Other projects we worked on included:

1. Jean Rounds-Riley’s 2/28/20 Update to ARC and RAC regarding CHAPCB items addressed at the Feb 2020 CHAPCB meeting See Jean’s report with summaries of the ARC discussions added in red (see attached).
2. Curriculum Revision ARC discussed at length the need to address COVID concerns in Basic Training. We agreed on the following:  
Place the following at the top of all units:
  - Note to Instructor: During COVID-19, follow CHAM and/or regional guidelines for all patient encounters, scenarios, lesson plans and training center activities.
  - Add COVID-19 information to Orientation time, to include:
    - Expectations in clinic
    - Expectations in the training center
    - Review current CDC guidelines for PPE
    - Review use of the CHAM for COVID-19
  - Add COVID-19 CE to Training Center Application and require completion before attendance at training center.
3. The new requirement that training centers meet the same requirements for approval of CE as everyone else. This topic was addressed at the subsequent RAC meeting.
4. Breast exam Shawna Wilson gave a summary of the CHAP discussion and decision to remove the self exam and screening and clinical breast exam from the CHAM and Curriculum. The training centers agree that breast exams will no longer be taught in Basic Training.
5. Basic Training Application A number of items on this application need to be updated and were discussed. It was agreed that the ANTHC DLN COVID-19 CE should be added as a requirement for admission to Session I. Immunization and TB screening requirements vary for the clinical settings of the different training centers. Three of the four training centers now require influenza vaccination unless there is a doctor’s note giving a medical reason to not get it. Some training centers require the immunization records of the student. ARC will work on a new version of the form that is satisfactory to all the training centers.