

APPLICATION FOR GRADUATION

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Grad term _____

PLEASE PRINT YOUR NAME EXACTLY AS IT WOULD APPEAR ON THE DIPLOMA

NOTE: An official DEGREE AUDIT will be generated with the submission of this form and sent to your UA email address

NAME _____

UA Student ID# _____

Phone Number _____

UA Email Address Only _____

Your diploma will be mailed to your mailing address of record on your student account. Update your mailing address at UAOnline by the following dates to ensure you receive your diploma.

*Fall Graduation by January 1st
Spring Graduation by June 1st
Summer Graduation by September 1st*

DEGREE INFORMATION:

ADVISOR'S NAME _____

Expected date of graduation: Fall 20 _____ Spring 20 _____ Summer 20 _____ Catalog Year: _____

Degree Type (required): _____

Major (required) _____

Concentration (if applicable) _____

Minor (if applicable) _____

Your Home Campus (pick one): Bristol Bay Chukchi Fairbanks Interior-Aleutians
 Kuskokwim Northwest Community and Technical College (CTC)

The annual graduation ceremony is held in the spring. All candidates who complete their requirements during the school year (including the previous summer) are invited to participate in the ceremony at their home campuses.

Please indicate whether or not you will attend the ceremony I WILL attend I WILL NOT attend

LIST INSTITUTIONS PREVIOUSLY ATTENDED, DEGREES EARNED, DATES OF GRADUATION		
Institution Name	Degree Type Earned (if any)	Date of Graduation

List below all correspondence courses you are currently enrolled in at UAF or from any other institution. *Be sure to indicate EXACTLY WHERE you are taking the courses.*

DEPT & COURSE NO	COURSE TITLE	WHERE ENROLLED*	DATE COURSE ENDS

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Please read the following and sign:

A non-refundable processing fee must be submitted with this application. Students who apply for graduation and do not complete their degree/certificate requirements at the end of the semester must reapply and pay the appropriate fee. It is the student’s responsibility to meet all degree requirements for graduation.

At the end of one year, any unclaimed/returned diplomas will be shredded. Students should contact the Office of Admissions and Registrar for the procedure to order a new/replacement diploma.

Note: *If you are applying for more than one degree (not a double major), you must complete a separate application for each degree.*

Graduation Filing Deadlines (\$50): Fall-October 15th; Spring-February 15th; Summer-June 15th

Late deadlines (\$80): Fall-November 15th; Spring-March 15th; Summer-Applications will not be accepted after the June 15th deadline. If any of these dates fall on a weekend, deadlines will be the previous Friday.

IMPORTANT: If you have a confidential hold on your account your name will NOT be published in the commencement book, the newspaper or on the commencement website. You can release the confidential hold from your account via UAOnline.

STATEMENT OF CONFIRMATION

(your application will not be accepted if you do not complete this section)

I confirm that I have read and understand the above information.

Student Signature

Date