

**Association of Alaska Community Health Aide Program Directors
Meeting Minutes – December 9-10, 2013 (Approved 2/24/14)
Anchorage, AK**

CHAIRPERSON		Sue Steward (Chugachmiut)			
CHAIR-ELECT		Rahnia Boyer (YKHC)			
SECRETARY-TREASURER		Chris Hansen (NSHC)			
PAST CHAIR/ADVISOR		Crystal Stordahl (TCC)			
RECORDER		Shae Aliu (ANTHC)			
Member/Organization			Member/Organization		
Johnathan Lomack	Akiachak Native Community	A	Mariah Craig	Mt. Sanford Tribal Consortium	A
Annette Siemens	Aleutian/Pribilof Islands Assn.	T	Vacant	Native Village of Diomedede	A
Berna Andrews	Bristol Bay Area Health Corporation	P	Grace Friendly	Native Village of Kwinhagak	A
Lisa Wade	Chickaloon Village Trad. Council	A	Marian King	Native Village of Tyonek	A
Vacant	Chitina Trad. Village Council	A	Janet Mullen	Ninilchik Traditional Council	A
Sue Steward	Chugachmiut	P	Andrew Tooyak	North Slope Borough	A
Kris Lanfear	Copper River Native Association	T	Chris Hansen	Norton Sound Health Corporation	T
Vacant	Council of Athabascan Tribal Gov.	A	Dr. Martha Cotten	Southcentral Foundation	A
Douglas Finney	Eastern Aleutian Tribes	P	Carole Knuth	SouthEast Alaska Regional Health Consortium	A
Alicia Lynn Reft	Karluk Tribal Council	A	Crystal Stordahl	Tanana Chiefs Conference	P
Dr. Kevin Nolan	Kodiak Area Native Association	P	Theresa Marks	Tanana Tribal Council	A
Christina Hensley	Maniilaq Association	T	Eva Sensmeier	Yakutat Tlingit Tribe	A
Caroline Luckey	Metlakatla FMC/AISU	A	Rahnia Boyer	Yukon Kuskokwim Health Corporation	P
A=Absent E=Excused T=Teleconference					
Guest/Organization			Guest/Organization		
Grace Kirk	Maniilaq		Torie Heart	ANTHC	
Rebecca Pazdernik	ANTHC		Renee Gayhart	SOA	
Carrie Truett	SOA		Sylvana Szczesny	SOA	
Triptaa Surve	SOA				

Monday, December 9, 2013

Call to Order	Sue Steward
Discussion	
Meeting was called to order at 9:34 am. Introductions were made around the table. <i>Motion:</i> Berna A. motioned to approve agenda with additions. Kevin. N. 2 nd . Passed.	
Statewide Services Report	Torie Heart
Discussion	
Torie gave an overview of the Statewide Services Report; topics included were the THD meeting, eCHAM Strategic Initiative, DLN Summary, upcoming events (ICD-10 training). Staffing updates- Currently recruiting for CHAP Training Manager, Dr. Golnick is acting. eCHAM Systems Coordinator position has been posted.	
Review of February Minutes	
Discussion	
Minutes from February 2013 and notes from June and September were reviewed. <i>Motion:</i> Crystal S. motioned to approve Feb Minutes. 2 nd by Kevin N. Passed.	
Follow-Up	
Shae A. will finalize minutes and post them and notes on the www.akchap.org website.	
eCHAM Update	Rebecca Pazdernik
Discussion	
As of October 1, 2013 Rebecca is the Assistant Director with CHAP Statewide Services. Rebecca's main focus is with eCHAM. Nov 1-14, 2013 was the testing phase. Invited over 100 people to participate and had about 25 people who actually participated. There was a lot of positive feedback from the participants. The next phase is Super User training. First one was Dec 5, 2013, and there were 22 people who participated. These will be your go to people in your regions. Testing new software trainings. There is a meeting Dec 11, 2013 with the CIO/ IT staff from THOs to discuss roll out, what is provided to them and to answer any questions. There are Rollouts scheduled, please contact Rebecca to schedule your organizations rollout. Rebecca also gave a brief overview of the CHAM Revision process.	
Election of Officers/RAC & CHAPCB Appointments	
Discussion	
AACHAPD- <i>Motion:</i> Crystal S. nominated Chris H. as Secretary. Doug F. 2 nd . Passed. <i>Motion:</i> Sue nominated Crystal S. as Chair-Elect. Chris H. 2 nd . Passed. Executive committee for 2014-2015: Chair: Rahnna Boyer, YKHC Chair Elect: Crystal Stordahl, TCC Secretary/Treasurer: Chris Hansen, NSHC Past Chair: Sue Steward, Chugachmiut	
CHAPCB- <i>Motion:</i> Kevin N. nominated Doug F. as CHAPCB Representative. Berna A. 2 nd . Approved. Crystal was nominated in September. After a vote Doug Finney was selected. A letter recommending Doug Finney as the AACHAPD Representative to the CHAPCB will be drafted. Doug F. will request a support letter from his CEO and submit his resume/CV to Shae A. to forward to CHAPCB.	
RAC- <i>Motion:</i> Chris H. motioned to accept Andy M., Andrew T., Doug F. and Kevin N. to RAC. Berna 2 nd .	

Motion: Chris H. motioned to rescind the previous motion. Berna 2nd. Passed

Motion: Chris H. motioned to accept Andy M., Andrew T., Elaine P., Doug F. and Kevin N. to RAC. Rahnia B. 2nd. Passed.

DLN Update

Deanie Golnick

Discussion

Dr. Golnick gave an overview how the Session IV by distance will be working. Didactic portion will be done by distance and then students will be brought into Anchorage for 2 weeks for skills and clinic. First group of classes will roll out in February or March 2014.

ARC Follow-up

Discussion

Basic Training Center Guidelines – There was discussion regarding the ARC document. Crystal S. will take suggestions and edit the document to bring back to the table.

Mast Pants –

Motion: Doug F. moved to remove mast pants from the curriculum. Chris H. 2nd. Passed.

Tuesday, December 10, 2013

Call to Order

Discussion

Meeting Dates

Discussion

2014 meeting dates are as follows:

February 24-25, 2014
May 12-13, 2014
September 22-23, 2014
December 8-9, 2014

There was discussion regarding whether or not to make the September dates by VTC. A decision will be made at a later time.

Round Robin

Discussion

Most organizations provided updates on staffing. Some reported on status of EHR and telemedicine in their regions. The following organizations participated in the discussion: YKHC, NSHC, BBAHC, EAT, Chugachmiut, TCC, and KANA.

SOA Updates

Discussion

Carrie Truitt-

1. EPSDT manual posted at Medicaid Alaska .com (<http://manuals.medicaidalaska.com/epsdt/whgdata/whnvp31.htm>)
2. New Medicaid dental periodicity schedule for 2014
3. Questions regarding physical exams for children- using VTC could be possible to allow CHA/Ps to conduct those exams.
4. Reminder for CHAs III and above that is certified can be reimbursed for Fluoride varnish to Medicaid eligible patients.
5. Caries Risk Assessment and Oral Health Training for non-dental providers (physicians, PAs, CHAs, and NPs) at <http://smmilesforlifeoralhealth.org>.

Sylvania-

Thursday Tribal QA meetings- continuing contact with ANTHC Pt. Financial Consultant, Charlene Walker, to discuss claims issues.

Renee Gayhart-

Reminder to look at the procedures list to see if there is anything that needs to be added or deleted. Hold off on making transportation arrangements and find out if it can be done at home.

CHATs Grants

Discussion

Reminder to start preparing for it. The State will be sending out information.