

Association of Alaska Community Health Aide Program Directors
Meeting Minutes – December 6-8, 2010
Anchorage, AK

CHAIR	Sue Steward (Chugachmiut)
VICE-CHAIR	Marshall Van Scoyk (BBAHC)
SECRETARY	Donna Hicks (CRNA)
PAST-CHAIR/ADVISOR	Crystal Stordahl (TCC)
RECORDER	Shae Aliu (ANTHC)

Member/Organization			Member/Organization		
George Peter	Akiachak Native Community	A	Nora David	Mt. Sanford Tribal Consortium	P
Annette Siemens	Aleutian/Pribilof Islands Assn.	A	Etta Ahkinga	Native Village of Diomedede	E
Marshall Van Scoyk	Bristol Bay Area Health Corporation	P	Fannie Hernandez	Native Village of Kwinhagak	A
Lisa Wade	Chickaloon Village Trad. Council	A	Chrystal Moon	Native Village of Tyonek	P
Jody Hatch	Chitina Trad. Village Council	A	Helena Bock	Ninilchik Traditional Council	P
Sue Steward	Chugachmiut	P	Grace Ng	North Slope Borough	P
Donna Hicks	Copper River Native Association	P	Barbara Collins	Norton Sound Health Corporation	P
Lona Ibanitoru	Council/Athabaskan Tribal Gov.	A	Dr. Martha Cotten	Southcentral Foundation	P
Tara Ferguson	Eastern Aleutian Tribes	E	Steve Gage	SEARHC	P
Alicia Lynn Reft	Karluk Tribal Council	A	Crystal Stordahl	Tanana Chiefs Conference	P
John Pearson	Kodiak Area Native Association	P	Vacant	Tanana Tribal Council	A
Sheila Gregg	Maniilaq Association	P	Rhoda Jensen, Acting	Yakutat Tlingit Tribe	A
Rita Foley	Metlakatla FMC/AISU	A	Bill Schreiner	Yukon Kuskokwim Health Corporation	P

A = Absent E = Excused P = Present

Guest/Organization		Guest/Organization	
Torie Heart	ANTHC	Dave Zetterman	Chugachmiut
William Kost	EAT	Michael O'Niell	SCF
Linda Curda	UAF	Herman Geffe	NSB
Chris Bragg	SCF	Stewart Ferguson	ANTHC

Monday, December 6, 2010

CALL TO ORDER, REVIEW OF AGENDA, MEMBER INTRODUCTIONS		Sue Steward
Discussion		
<p>Executive Team Changes– Tara Ferguson has resigned as Chair. Sue Steward is now Chair. Marshall Van Scoyk has been appointed Vice-Chair Tomorrow morning 12/7 the vacant Secretary position will be filled.</p> <p>Agenda – <i>Motion:</i> Donna made a motion to approve the agenda with additions, Marshall 2nd. Approved.</p>		
Follow-Up		
MEETING MINUTES		Sue Steward
Discussion		
<i>Motion:</i> Marshall made a motion to approve the September 2010 minutes with the changes, Sheila 2 nd . Approved.		
Follow-Up		
<ul style="list-style-type: none"> Finalize the September 2010 minutes and post them on the www.akchap.org website. (completed 12/2010) 		
AACHAPD Bylaws		Crystal Stordahl
Discussion		
<p>The 2006 Association of Alaska Community Health Aide Program Directors Bylaws draft was displayed on a projector screen and the group reviewed and added more edits.</p> <p><i>Motion:</i> Bill made a motion to accept the edited bylaws, Marshall 2nd. Approved.</p>		
Follow-Up		
<ul style="list-style-type: none"> Review the ARC guidelines and come back to the February meeting with any suggestions or changes. (Draft Bylaws were mailed to all voting members on December 20, 2010 with a vote emailed out January 24, 2011. Results will be provided in the February 2011 meeting.) Review the RAC bylaws and come back to the February meeting with any suggestions or changes. 		
CHAPCB STANDARDS AND PROCEDURES REVIEW		
Discussion		
<p>In September a workgroup met and started going word by word on the federal Certification Board Standards and Procedures as it relates to CHA/Ps. We made it about half way through and we suggest two more teleconferences between now and February to complete.</p>		
Follow-Up		
<ul style="list-style-type: none"> Follow up teleconference will be on January 5th and 26th from 10-12 to make changes to the Certification Board Standards so that they are congruent with the AACHAPD Bylaws. (not completed) 		
STRATEGIC PLAN OVERVIEW		Crystal Stordahl
Discussion		
<p>Crystal has tried to combine some of the plans from the last couple of years. We need to have a way to create a measure and see our progress.</p> <p>The 6 major goals are: Workforce Development; Communication (internal and external); Legal and Legislative; Quality Health Outcomes; Financial Sustainability and; Health Information Technology.</p>		

The Strategic Plan was displayed on the projector to make sure all of the priorities were present and to make decisions about what the priorities will be in the next one to two years.	
Follow-Up	
BEHAVIORAL HEALTH GRANT	Dr. Cotten
Discussion	
<p>Behavioral Health Grant –</p> <p>Behavioral health in Tribal Health Organizations (THOs) in the Rural Anchorage Service Unit have had a long struggle with behavioral health issues as it pertains to drug and alcohol counseling in the field. A lot of the barriers to getting treatment include, seeing relatives and confidentiality issues. The THOs gave a list of priorities which include getting access to same day behavioral health similar to the model that is employed on the ANMC campus. They would see a behavioral health specialist by video conferencing and if their issues are primarily drug and alcohol related then they would see the drug and alcohol counselor. There is also a voucher program for people in the field that do not have to resources to be seen. This will start in January and one of the requirements of the grant is that we have a 98% Screening Brief Intervention Referral Treatment (SBIRT) screening rate in the field and that is probably one of the biggest barriers because of data entry issues. Nora Herrera, RN Case Manager is the person of contact for more information.</p> <p>Screening Brief Intervention Referral Treatment –</p> <p>SBIRT screening requires some common sense attached to it. If you see the screening is negative then you wouldn't ask the follow up questions. If the screening is high then you would ask some more follow up questions to try to sort things out. There was some discussion on how to incorporate the SBIRT training into the CHA/PS scope of work.</p> <p>Pharmacy –</p> <p>In the Anchorage Service Unit there are cases where people are changing medications and they are not being documented. There was some experimentation where we placed a couple of pharmacist with a clinical team and they oversaw medication dispenses for the villages that they were assigned to. This is the model that we are trying to implement. In Bethel they have made all med refills the patients' responsibility.</p> <p>EHR –</p> <p>ANTHC has chosen to go with Cerner and will still have access to RPMS. There is a big site/small site issue with RPMS. SCF purchased a primary care packet up front from Cerner.</p>	
Follow-Up	
CHAP DATA WORKGROUP	Chris Bragg, SCF
Discussion	
<p>Tribal Health Finance taskforce is a subcommittee of the Tribal Health Directors has been charged with pursuing an encounter rate for health aide services. A CHAP data workgroup is meeting to qualify a standard data set for CHAP workload, one component for establishing an encounter rate MOA between IHS and HCFA (now CMS) to pay Medicare and Medicaid claims for hospital outpatient services at the standard encounter rate for physicians and mid level providers. Community Health Aide/Practitioner visits are not included in encounter rate and not reimbursed by Medicare. In 2006-08 there was the Medicaid Reform Initiative. There was a workgroup established to address collection of CHA/P visit data.</p> <p>The CHAP Program has been collecting visit data for many years. There is no consistent system present, although there is a lot of data available. There are two sets of numbers, RPMS and a self reported number. Each program in the workgroup believes that the self reported numbers are more accurate.</p> <p>In order to propose a CHA/P encounter rate we need to propose how information will be collected and provided. Whatever we propose needs to be something that we can both do and do well. Having learned about other data collection needs, it makes sense to consider these needs as well.</p>	
Follow-Up	
<ul style="list-style-type: none"> • Work group which has AAHCHAPD representation will continue to meet every 2 weeks to establish a list of data points that will need to be collected. 	

eCHAM DISCUSSION	Stewart Ferguson, CIO ANTHC
Discussion	
<p>The award was larger than expected – \$1.474 million. Within HIT there is a project management office which is run by Cheryl Moon. Need to work on implementing project quickly. Proposed is the hiring of a project manager and a Steering Committee which consists of the project sponsor (suggested Stewart) and key stakeholders. CHAP Statewide Services, CHA/P, AACHAPD, and Certification Board Project manager will not be a part of the Steering Committee, but will report progress to the Steering Committee. The goal of the Steering Committee is to make sure they stay focused.</p> <p><i>Motion:</i> William made a motion that we approve the hiring of a project manager, Steve 2nd. Approved.</p> <p><i>Motion:</i> Bill moved that Stewart Ferguson, CIO be the project sponsor, William 2nd. Approved.</p>	
Follow-Up	
<ul style="list-style-type: none"> • Further discussion on representation to eCHAM steering committee resolved to addition Tribal Health Director representation and requesting presentation at February Mega Meeting. Draft letter to THD chair requesting appointed representation and space on agenda for presentation. (Completed 12/17/2010) • Also, Steering Committee does not need representation from CHAP Certification Board but does warrant representation from Area Chief Medical Officer. 	

Tuesday, December 7, 2010

CALL BACK TO ORDER, ANNOUNCEMENTS	Sue Steward
Discussion	
Torie invited everyone to take handouts and information located on a table in the meeting room.	
Follow-Up	
ELECTION FOR SECRETARY	
Discussion	
The floor was opened up for nominations. Sheila nominated Donna and Donna accepted. Approved.	
EXECUTIVE SESSION	
<i>Motion:</i> Sheila moved to go into executive session, Marshall 2 nd . Approved	
2011 CALENDAR	
Discussion	
The dates for the AACHAPD 2011 have been set for the following weeks:	
<ul style="list-style-type: none">• February 14-18• May 9-13• September 12-16• December 12-16	
Follow-Up	
AGENDA	
Discussion	
There was discussion on the February 2011 Agenda and a draft was completed.	
STRATEGIC PLAN OVERVIEW, CONTINUED	
Discussion	
There were some discussions regarding funding.	
<i>Motion:</i> Bill made a motion that the executive committee redraft the letter based on the discussions of today and that something be ready to go to the Mega Meeting in February. Donna 2 nd . Approved.	