

COMMUNITY HEALTH AIDE PROGRAM
 Academic Review Committee Report to the CHAP Directors (CDs) –
 Presented to CD Chair by Dan Thomas, ARC Chair, 5/17/14
 for ARC meeting May 14-16, 2014

Topic	Discussion	Action by ARC	Requested Action by CDs															
Attendance	See ARC minutes.		Information only.															
2014 meeting dates and times	No change. The new RAC Chair Elaine Phillips and ARC Chair Dan Thomas will determine how to split the time on the Wednesdays of the meetings in September and December.	Tentative RAC and ARC meetings for 2014: <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">CDs</td> <td style="text-align: center;">RAC</td> <td style="text-align: center;">ARC</td> </tr> <tr> <td style="text-align: center;">2/24-25</td> <td style="text-align: center;">2/26 10-3pm</td> <td style="text-align: center;">2/26 3-5pm, 2/27-28</td> </tr> <tr> <td style="text-align: center;">5/12-13</td> <td style="text-align: center;">5/14 10-12pm?</td> <td style="text-align: center;">5/14 1-5pm, 5/15-16</td> </tr> <tr> <td style="text-align: center;">9/22-23</td> <td style="text-align: center;">9/24 10-12pm?</td> <td style="text-align: center;">9/24 1-5pm, 9/25-26</td> </tr> <tr> <td style="text-align: center;">12/8-9</td> <td style="text-align: center;">12/10 10-12pm?</td> <td style="text-align: center;">12/10 1-5pm, 12/11-12</td> </tr> </table> <p style="text-align: center;">CHAP leadership 8-10am before RAC</p>	CDs	RAC	ARC	2/24-25	2/26 10-3pm	2/26 3-5pm, 2/27-28	5/12-13	5/14 10-12pm?	5/14 1-5pm, 5/15-16	9/22-23	9/24 10-12pm?	9/24 1-5pm, 9/25-26	12/8-9	12/10 10-12pm?	12/10 1-5pm, 12/11-12	Information only.
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CHAM/Curriculum alignment for body system units	The project is picking up speed with the input of senior instructors representing all three training centers for the Eye unit and the finalization of the learning objectives. We plan to have monthly teleconferences of the training center coordinators, two field members, and Linda Curda to continue the work between the quarterly meetings. When units have undergone the revision to the new objectives and formatting by Linda and the review of content and leveling by ARC, they will be channeled to the training centers for expert input, then back to ARC for finalization.	<ol style="list-style-type: none"> 1. Finalization of Unit 7 Eye as our template, including the new objectives, selection of which Assessments to teach, and addition of an hour class in Session II to cover Eye Standing Orders. Unit 7 Eye is now done. 2. Units 6a and 6c Emergency Care: changes were made to remove MAST pants, redistribute that time, and add missing details that have come up with review of other Units and instructor input. Linda will fix it and we'll send it out to the emergency instructors at the TCs for input, then ARC will finalize it, provide copy to CDs for their information, and send to Statewide Services for distribution. 3. Unit 17 Nervous and Unit 10 Respiratory: disease concepts added, assessments and "abnormal findings to report NOW" chosen, and approved by ARC. Linda will fix them and bring to the subcommittee to review, then off 	Information only.															

		to the TCs for expert instructor input. 4. Units 20f-1 and 20f-2 Substance Abuse: a new Patient Visit/HEAP part of this unit to match the CHAM has been created which did not exist before. ARC went through the process described in “3” above.	
Pneumatic Anti-shock Garment (MAST pants)	The Training Centers have removed MAST pants from the Curriculum.	ARC voted to add the MAST pants half hour to the time allotted to emergency delivery in Sessions II, to include neonatal resuscitation. In Session III there are already four hours for this topic, and in Session IV, no time is allotted. The training centers proposed to add the half hour to Unit 6c2 Rapid Trauma/Detailed Physical Exam for Sessions III and IV. Approved by ARC.	Information only.
Gluteal injections	See the attached issue paper “Gluteal IM injections: what site should be the standard of care for CHA/Ps?” The dorsal gluteal site (“buttock”) is considered by leading US nursing educators to be unsafe and ineffective and no longer the standard of care. ARC discussed this at length. The CHAPCB Standards do not differentiate between the ventral and dorsal gluteal sites. A change will require retraining of all previously trained Health Aides.	ARC voted that the dorsal gluteal (“buttock”) IM injection be removed from the Curriculum and replaced with the ventral gluteal (“side hip”) site. There was agreement that it should be removed from the CHAM as well and a better illustration provided for the ventral gluteal site. Dan has provided CDs with the issue paper and will provide some supporting documents. (Asking for input from the UAA nursing program would be helpful.)	Please address this issue at the next CD meeting.
QA regarding EHR PEFs	We discussed how EHR patient encounters can be evaluated by TCs in order to determine if the student has fulfilled preceptorship documentation requirements. The “PEF” is required for the five required patient types as part of the credentialing packet, as is the PEF Review Form. THOs have been developing their own PEF review forms to match their EHR formats.	We concluded that a print-out of the five patient encounters (whether it be the traditional PEF or EHR records) needs to be included as part of the credentialing packet, and the TC coordinator will figure out how to evaluate it.	Information only.

Status of other ARC projects	1. “Basic Training Center Guidelines for Student Records”	CDs had returned this document to ARC with their changes. The TC coordinators went through it by teleconference and made more changes. These were reviewed by ARC at this meeting and approved. Dan will fix and forward the document to CDs for approval.	Please review and approve at the next CD meeting.
	2. Credentialing/Rec credentialing packets	Crystal Stordahl of CDs reports that this document is available for use in a preliminary form. It has not been formally approved by CDs yet.	Information only.
	3. “Process for CE Review for Approval”	Dan made the changes approved by ARC with agreement by Ella Gonzalez and submitted it to the CHAPCB Chair and Training Center representative for CHAPCB review and approval.	Information only.
	4. “Approved CME Hours for CHA/P Program Activities”	Dan made the changes recommended by ARC and submitted it to the CHAPCB Chair and Training Center representative with a request for CHAPCB to specify how they would like it handled (who would they like to sponsor it?).	Information only.
	5. TABE doc	CDs have this document. No progress yet.	

Attachments:

- “Gluteal IM injections: what site should be the standard of care for CHA/Ps?”
- “Basic Training Center Guidelines for Student Records”
- “Process for CE Review for Approval”
- “Approved CME Hours for CHA/P Program Activities”