

Community Health Aide Association
 October 9, 2018
 Draft Minutes – 877-446-3914 access 622374#

Chair: Andy McLaughlin					
MEMBERS:	Present = P	Absent = A	Excused=E		
Andy McLaughlin, President, Chenega Bay	P	Linda Davis, Vice President, Mekoryuk	P	Wasseline Andrew, Secretary	A
Joe McMullen- EATs	P	Tasha Hotch- ANTHC , eCHAM	P	Lottie Roll- ANC, but Unalaska	P
Melinda- Nelson Lagoon	P	Carol- False Pass intenerant	P	Miranda Petruska- SCF	P
Susan Davis- EATs	P				


Summarized To Do List From This Meeting (and Carry-Over from Last Meeting)

When	Who	What
ongoing	Andy	Updating volunteer CISM List, not an officially trained CISD team, this list and the e-mail addresses per THO are continually added to and deleted from.
ongoing	Andy	Updating the contact lists for all CHAA members and advocates

Topic	Discussion	Action Taken / Next Steps
Standing Items:		
1. Approve / Modify Agenda	Motion to approve and second	Motion__Linda_2 nd _Joe_
2. Review Minutes of last meeting	Motion to approve and second	Motion__Joe_2 nd __Linda
3. CHAA Overview and Attendance	Quorum established. CHAP Forum= annual in person mtg, was held 3/27 & 29.Please pass the word to other CHAPs, DHATs and BHAs about our meetings, we would like to boost their input in order to represent them better.The reminder for this meeting had trouble reaching CHAPs through their server,blocked, Andy sent to Glenn Sheehan for forwarding	

Meeting Notes

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Work team (Projects) & Committee Updates:	Discussion	Action Taken / Next Steps
Statewide Services	<p>ANTHC for CHAP Program. Carolyn Craig is Director of CHAP Program. Heather Pollard is Training coordinator. Torie Schmidt is Distance Learning.</p> <p>Forum likely soon to be in planning.</p> <p>eCHAM Revisions underway like usual.</p> <p>Working on development of a CHAP Database.</p> <p>Cerner templates adapting to fit CHAP workflow with PEF CHAM use.</p>	
Distance Learning: Tim Jeter-Dir Torie Schmidt CHAP content expert	<p>No recent updates from the separate DL department.</p> <p>There are 11 online cancer ed modules. A newer one on Loss and Grief. mcueva@anthc.org, or ljrevels@anthc.org are good contacts</p>	 Children And Grief.docx
Training Center	<p>A general increased capacity with distance learning remains statewide. ANTHC is housing students at APU campus. APU is waving admissions and registration fee for health aides pursuant of certificate in Community Health. The AAS degree is said to be slated as a more science based than UAF degree.</p> <p>BHA program has training center.</p> <p>Dan Thomas had announced session II openings as re-entry refresher.</p> <p>TCC had session IV Basic training in June.</p> <p>There was a blended session IV in July.</p> <p>ANTHC passed its 5 yr review after ARC inspection.</p>	

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<p>eCHAM/iCHAM</p>	<p>Tasha- provides reports we attach to minutes, as well as information on AKCHAP.org website.</p> <p>4 recent Updates, also Imm update, Newborn Temp range (rectal WNL >=100.4 changed to 100.3. <i>Change in emergency childbirth in effect Icham will change and update. Updates on medications.</i></p> <p>Review of 1100 CHAM suggestions, 300 in the que. Review by content experts, training center, pharmacy panel. Also CHAP Dirs and ARC/RAC members. Changes available on akchap.org.</p> <p>Updates are up to the organization.</p> <p>Regional Notes in cham can be “live”, regional meds can be different. Three MOAs signed by Tribal organizations. personalizations of cham for their regions, different meds, contact phone #s, and changes to “plan”.</p> <p>James Lesniak, Jean Rounds-Riley, and Cora Bosshart(as a Cerner trainer) working on Cerner integration with echam.</p> <p>When CHAM revisions happen, a notice is posted online, and an email sent out to CHAP Directors to enable preparation for iCHAM updates.</p> <p>ICHAM training is available to groups upon request.</p> <p>There are IOS software product requirements, delay between 11 and 12.</p> <p>Currently using 11.2.6 software, but older ipads stopped at versions 9 or 10, The AKCHAP.org website shows product requirements when updates occur. When we do the update to iOS 12 you may want to wait until the CHAM team tests it. Contact Tasha with questions or concerns.</p> <p>Suggestions are made on the website and undergo content review.</p> <p>echam pharmacy update , both med change and metric system conversions occurring simultaneously. Skin and soft tissue also in process, minor change to wound s animal bite, reporting o plan 5. There are a total of 58 sections being worked on.</p>	<p>Check out www.akchap.org for CHAM update information. See CHAM (Product Requirements) for information about software compatibility.</p>
<p>CHAP Directors</p>	<p>Previously the IHS 98.150 draft Circular was in review. Metric system changes happening.</p> <p>James Lesniak is the Cerner liaison for documentation. Some standard changes: sec 1.20.020? Sec 5.30.010 (4)</p> <p>CHAA is open and available for CHAP Directors to access for collaboration and information gathering and dissemination if desired.</p> <p>ANTHC & Ketchikan now have a voting seats on CHAP Directors.(Ketchikan has tribal clinic and CHAP Program)</p> <p>CHPs can become CHAP Instructors.</p>	

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<p>Certification Board</p>	<p>Consulted heavily with legal counsel regarding lack of need to develop Bylaws, as the S&Ps are sufficient, and ultimately it is a IHS federal board that is Tribally controlled (“Fed Accomplee”). “The S&Ps already articulate how the Cert Brd operates.” Potential Indemnity issues will supposedly defer to IHS. Meeting was October 3& 4. Sue Steward gone, now the CHAP Director seat is occupied by Miranda Petruska.</p> <p>Heidi Helberg replaced Shelly Wade as the state of AK rep on the board.</p> <p>Mary Willard is no longer the CHAIR , she is representative for dental. Now Rahnia Boyer is chair.</p> <p>The national CHAP program is gaining momentum discussed by Cevin Delrow of the NIHB at the CHAP Forum. Cert Brd meeting processed 140 applications in October.</p> <p>Someday CME may require diversity of subject matter, such as wellness, pharmacy, chronic care, etc. CE currently determined as emergency or Medical and 24 hrs required of each., 2 emergency pediatric required in ems cert.</p> <p>Abbreviations of CE sponsors on the CE logs is an issue. Revision of the CE logs to standardize is in the works. A protocol of not using acronyms for CE sponsors, or directions added to the log form might be evolving.</p> <p>CHAPs get CME for standing orders.</p> <p>Legal Counsel announced that it is not the responsibility of the Cert Board to regulate how advanced the CME is that is taken by a CHA/P. As was reviewed by legal that the fact that a task performed by a CHAP is not listed in the competencies does not mean they cannot do it if under direct medical oversight and instruction.</p> <p>BHAs qualify as “registered apprentices” which enables funding for their training as well as clinical supervision.</p> <p>Next Cert Brd Mtg is in January 2019.</p> <p>Currently we have an ~ 91% certification rate(400) CHAPs, 49 DHAs at 100%, and 55 BHAs (at ~33%) are currently certified.</p> <p>IHS gaining momentum towards national CHAP program. Assistant Surgeon General sent letter to Tribal Leaders for a CHAP Advisory Group: Crystal Stordahl, Dr. Robert Onders, and Dr. Mary Willard were appointed as AK Area representatives. Contact Minette C Galindo, Public health Adviser, IHS 301-443-6680 with questions regarding the national program.</p> <p>How a CHAM change needs defines,, but the approval process does not need to be defined.</p>	
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	New officers: Shelly Wade, (state of Alaska Rep) is now Vice chair, and Mary Willard is secretary.	
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<p>Program Updates</p>	<p><u>Linda Curda</u> has information about UAF coursework for those wishing to pursue their AAS in Community Health. Sheryl Patraw mentioned an opening for a full time masters level BHP instructor.</p> <p>The 43rd Annual EMS Symposium Nov 7-10 in Anchorage by SREMSC.</p> <p>There will be a Hep C training in FAI October 27.</p> <p>Diabetes conference in ANC October 10 doe 17.5 CME.</p> <p><u>Sandra Klevins moved on, Greg Bell now Cert Brd Rep, but absent:</u></p> <p>Behavioral Health: BHA Forum was in ANC May 7-9. . 65%of behavioral health aides are certified. 2018 training will include associates of applied science degree. Online fillable checklist is available. Relias is a key sponsor in CE.</p> <p>Adult BHAM live?</p> <p>BHARC members consist of 4 BHAs and 5 Clinicians</p> <p>BHA Training will include an AAS degree.</p> <p>BHARC is now an advisory committee for the department of labor, under “BHA Registered Apprenticeship”.</p> <p>The state Plan Amendment (SPA) now allows billing for CHAs & BHAs..</p> <p>BHA Training Center based in Illisagvik College, 2 yr degree, and a building at the ANMC Campus will house both the CHAP and BHA programs.</p> <p>Revisions to the knowledge and skills checklist, Application, scoring summary sheet, 10/3/ 18 Cert Brd approved.</p> <p>Cancer Education: Classes are available online. 3 credits Melany Cueva and Laura Revels near end of 5 year grant from NCI, Andy forwards their program information and attached their recent Children and Grief module announcement under distance learning in these minutes.</p> <p>CISM: (Critical Incident Stress Management is a constant need for CHAPs). We developed a health aides for health aides volunteer group, you can get some emotional support. The list was made by the CHAA, and is all volunteers and not formally behavioral health trained staff. A friendly support non professional support group provided to all members. Andy continues to update it with new volunteers and to delete old names. The CHAA is always open to suggestions for new ways to promote Critical Incident Stress management opportunities for CHAPs. TCC has a Coping Skills course for stress management (Joe Miller) ed opportunity. There is a Healthy Healers work group, is in person, done in a series of 8 parts, and will likely get</p>	<p>Contact Andy to update any information.</p>
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	<p>summarized in the Cert Brd news. Pilot projects are happening and will likely be CE approved.</p> <p>Dental Health: Associates of applied science degree occurs for grads of the DHA program. Marilyn asked if previous DHAs get grandfathered in to have earned a degree. Andy will ask Dr. Willard. Also DARC takes nominations for dental health aide shining star award. Programs are opening up in other states for Dental Health Aides to work there. OR hired one. DHAs have been approved by the American Academy of Dental Therapists Am. Dental Association. MN, AZ,MI, and OHOH.</p> <p>DHARC meets quarterly by phone and once a year in person, approve DHAT curriculum and recommended for 5 yrs. No removals from standard just additions.</p> <p>SCF to make a certified dental assistant program.</p> <p>71 credit hours required for DHAT program graduates. Costs generally can be recouped in 8-12 months, as net income is ~ \$145K/yr.</p> <p>EMS: Recertification's done online. Now skills checkoffs. 2 hours of Pediatric required. Law passed, SB 23, enabling health aides to administer naloxone. Health Aides are considered providers to be able to provide Naloxone. EMS Symposium in March. April one in Haines.</p> <p>UAF: New grading and payment process has been established.</p>	
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<p>Unfinished Business</p>	<p>CHAP Forum: March 26-30, 2018 Forum was a huge success this year as we celebrated the 50th anniversary of the CHAP Program. James Lesniak did a great job as the main coordinator. 92 attendees time was full with 32 hours of CE Devin Delrow, Dir of Policy for NIHB was keynote speaker. An electronic strategic planning survey was conducted by the CHAA in collaboration with ANTHC.</p> <p>Again Congrat to our Award recipients: Shining star= Henrietta Ivanoff, NSHC Rising star= Makani Zaima, EAT Outstanding Accomplishment= Amanda Oldman-Tritt, TCC North stars: Carolyn “Nora” Davis, Mt San THC Martha Attie YKHC, and Sheri Thomas- BBAHC Setting stars: Ella Agibinik, Jacon Askoak, Alice Carroll, Mary E Clark, and Helena Oxereok</p> <p style="text-align: center;">Future Forum Topic suggestions historically, and <i>Any additional suggestions always welcomed for adding to the CHAA suggestions list.</i></p> <p>CHAA has been instrumental in suggesting pertinent topics and ANTHC does great at arranging presenters for CHAP Forum. Suggested topics for future:</p> <ul style="list-style-type: none"> • Tobacco Cessation • SAD: seasonal Affective disorder in both the patient and care giver. • Safety Concerns for Health Aides, self defense? The role health aides play at a scene when no VPSO is available • Catastrophic Event Response • Mass casualty incidents/ school shooting preparedness. • Pandemic outbreak response for rural Alaskan caregivers. • Chronic Pain Management • Motivational Interviewing • Street Drugs • Self-Care and Stress Management** • Provide a talking circle/debriefing opportunity. <ul style="list-style-type: none"> • New Heroin overdose treatment protocol <p>Previous suggestions also included: Tobacco use Prevention. Sleep disorders- Dr. Clay Triplehorn is interested in presenting from FAI Memorial Hospital- suggested to CHAA by Lisa Alexia- PA CERNER: How to find proper diagnosis when we are limited to cham assessments from charts that are not included in the billing list we are only able to use? Stress management for caregivers</p>	<p>Logo vests were handed out</p>
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	Metric system changes in health care and CHAM would be a pertinent topic for CME.	
Medicaid Policy	Medicaid will not pay for travel changes for no-shows. Anything called in after the plane leaves will not be done. Cancellations must occur or Medicaid will not process a rescheduling.	Spread the word to those who arrange travel and to patients who cancel their flights.
Cerner	James Lesniak and Daniel Walkins improving Cerner template forms by Nov 1 st . hopefully assessments will reflect the cham charts? NSHC has a CHAM assessments list that matches Cerner diagnosis list: previously Andy reached out to DarleneTrig but has yet to hear back from her as to how to get a copy of it.	CHAM Assessments for blood draw should use chronic issue for the rx.
CHAP Safety as well as Village tobacco use	CHAA always suggests guidelines that 2 health aides minimum per village. What happens if one gets sick? Safety concern for only one caregiver present may be a THO liability? Perhaps standard protocol in form of guidelines for CHAPs operating without VPSOs in villages should be made available? Soliciting information on how to encourage CHA/Ps to not use tobacco? CHAPs that use tobacco themselves are less likely to ask the tobacco use questions or offer cessation information. CHAA recognizes a lack of resources to assist young people to quit tobacco. (If patients can quit smoking before they are 30, on average it adds 9 years of longevity.) Just as much focus on tobacco prevention should be taking place as is on diabetes. Health related disparities need to be decreased in relation to overall tobacco use rates with resources and program funds equal to diabetes prevention efforts. E cigs are thought to be less harmful, but are a gateway use to future smoking. The industry targets young consumers with flavors added. These kids will become the next consumer base for tobacco products. Health Aides are recognizing that the kids are the guinea pigs and statistics are starting to prove the health problems from vaping/ dabbing.	


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<p>Elder Care/Geriatric Care</p>	<p>Be careful not to work outside the scope of your health aide practice. A tribal health organization can write a standing order to have this be part of your duties but you must practice only as a health aide under things defined in CHAM, Cannot perform things like assistance with dialysis or other non-CHAP care. We are bound to only perform duties outlined in the S&Ps manual.</p>	
<p>CHAP Program</p>	<p>Dental: DHA recertification process was defined further regarding re-entry guidelines. A new level of DHA Therapist Practitioner is in the works.</p> <p>Nationalization: Health Aide program will be expanding to the lower 48. CHA Program is already federally recognized and would have less resistance to expansion. It may provide employment opportunities in the lower 48 for AK health aides to transfer. Other regions will need their own Cert Brds and protocols.</p> <p>DHATS getting employed in AZ.</p> <p>Miranda Petruska held a Clinical Skills Update workshop at Anchorage, June in Atka said it was excellent and very successful. Miranda is having another workshop soon in October.</p> <p>Reminder: Health Aides are generally required to work only under the scope of practice that is listed in the S&Ps book. It is each THOs responsibility to ensure their CHAPs know the standards and work at a competent level, and for the THO to provide standing orders or instruction otherwise. Copies of standards are available from Ella Gonzalez. All CHAPs ultimately are responsible for their own certification.</p>	<p>This may provide some opportunities for training and expansion of knowledge, employment opportunities, but also might have effects on federal funding availability.</p>

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<p>Vacancies</p>	<p>Aleknagik, Akwok,Alatna, Anuktuvik Pass, Arctic Village, Atka, Adak, Akiak, Alakanuk, Chitina,Chugachmiut for CHA II or higher, Clarks Point, Chalkyitsik, Circle, Chevak, ,Crooked Creek, Chignik Bay Diomedede,Dot Lake Ekwok, Eek False Pass Healy Lake, Holy Cross, Iguiugig Kaltag,King Salmon,Kokhonak, King Cove, Kotlik, Larson Bay, Levelok, Mountain Village, Marshall, McGrath, Nanwalek, Nelson Lagoon, Nuiquisit, Norton Sound villages, Nunam Iqua, Nondalton, Newtok, Nunapitchuk Oscarville, Ouzinkie, Old Harbor Point Hope, Point Lay, Platinum, Port Lyons, Pilot Station, Pitkas Point, Russian Mission Shishmaref, South Naknek, Stevens Village, Sand Point, Sleetmute Tyonek- 1 health aide and a BHA Tuluksak,Togiak, Upper Kalskag, Yakutat (Mid-levels and CHAPS) YKHC 25 openings in many villages with clinic closed</p>	<p>Junem@apia.org</p>
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Strategic Planning Survey	Out of 92 attendees there were 23 responses, attachments to these minutes was sent to CHAP Directors via Crystal S. from Andy M 5/4/18. In hopes they might find some of the information me gathered useful. CHAA continually offers to assist in whatever way we can help CHAP Dirs.	 2018 survey results.xlsx
Area Reports	<p>Historically the CHAA has suggested an advanced CHP level be trained for and certified. Like a CHP II, trained in CI duties and groomed to be CHAP Directors or CHAP managers.</p> <p>EATs: a lot of vacancies for permanent and itenerants needed. Nelson Lagoon- susan davis says the need permanent providers. False Pass says noting to report. Mekoryuk says nothing to report. Unalaska- needs CHAs currently CHP is doing clinical update in ANC. Chenega Bay- vacancy filled, coverage has become balanced.</p> <p>Action Item added out of necessity as Andy pointed out we only have 2 active officers and 3 is ideal for establishing majority vote if needed. Wassilene Andrew is said to have resigned as a health aide reflecting her repeated absences from all meetings. Motion made by Andy to nominate Lottie, 2nd by Linda, both a unanimous consent for election and vote to elect Lottie as Sec/Treas.</p> <p>Tasha says she will send out recommendations on best practices for guidelines as to how to fill exec officer seats of the CHAA. Congrats were given to Lottie who accepted the nomination and seat position.</p>	
Adjourn	Next meeting scheduled for November 13. At 10, a reminder will be sent out prior.	__11:15 am__ meeting was adjourned.